



Internal Approval

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## 1. INTRODUCTION

APSCHE: Andhra Pradesh State Council of Higher Education (APSCHE) came into existence w.e.f. 20.05.1988 through Act 16 of 1988 as per the recommendations of the National Education Policy 1986 to advise the Government in matters relating to Higher Education in the State and to oversee its development with perspective planning and for matters connected therewith and incidental thereto. It is the general duty of the Council to coordinate and determine standards in institutions of Higher Education, Research, Scientific and Technical Institutions in accordance with the guidelines issued by the University Grants Commission from time to time. The Act 16 of 1988 envisages three distinct functions (a) Planning and Coordination, (b) Academic Functions and (c) Advisory Functions.

## 2. SOFTWARE AND TECHNOLOGIES

S. No.	Software	Version
1	Java	7
2	My SQL Server	2018

**Table 1: Software and Technologies**

## 3. Documents to be uploaded or required in registration Process

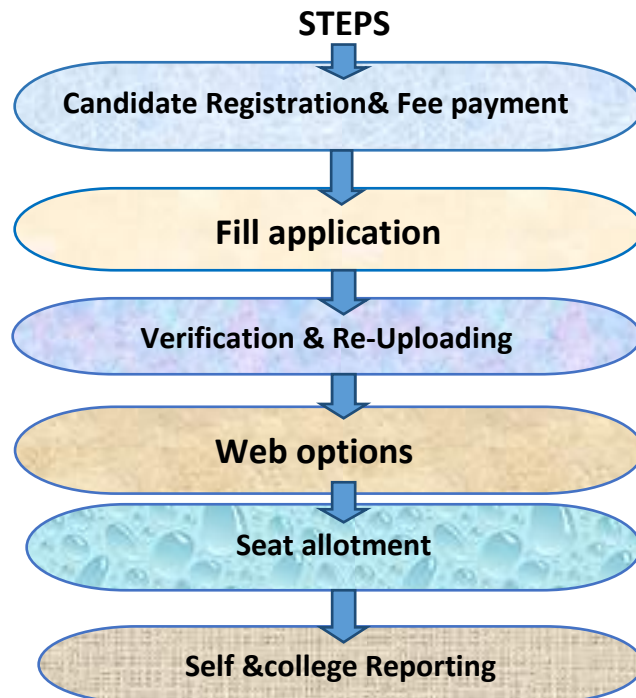
The candidates are required to be ready with the following mandatory/option details to fill in the appropriate fields before filling the Online Application Form:

S.no	Details Required	Documents to be referred
1	Credit card or Debit card details (If payment is being made through Credit card/ Debit card)	Credit Card/Debit Card
	Net banking User ID and Password	Net banking User ID and Password
2	10 <sup>th</sup> /Equivalent Hall ticket Number and DOB	10 <sup>th</sup> or Equivalent Hall ticket/ Birth Certificate
3	EWS Certificate number (If candidate belongs to OC)	EWS Certificate from MeeSeva/ APSeva
4	Caste certificate Number	Caste Certificate from MeeSeva/ APSeva
5	Minority Certificate Number	Minority Certificate from MeeSeva/ APSeva

<b>6</b>	Income Certificate Number	Income Certificate from MeeSeva/APSeva
<b>7</b>	Local Status Certificate Number	Local Status Certificate from MeeSeva/APSeva
<b>8</b>	Study Certificates from Inter or its Equivalent to 6 <sup>th</sup> class	Study Certificates obtained from respective schools
<b>9</b>	Inter or its Equivalent Certificate	Inter or its Equivalent Certificate issued by Competent Authority
<b>10</b>	Transfer Certificate	The Certificate issued by Competent Authority
<b>11</b>	Special Category Certificate	The Certificate issued by Competent Authority

**Table2: Documents Required for Registration**

**4. PROCESS FLOW:**

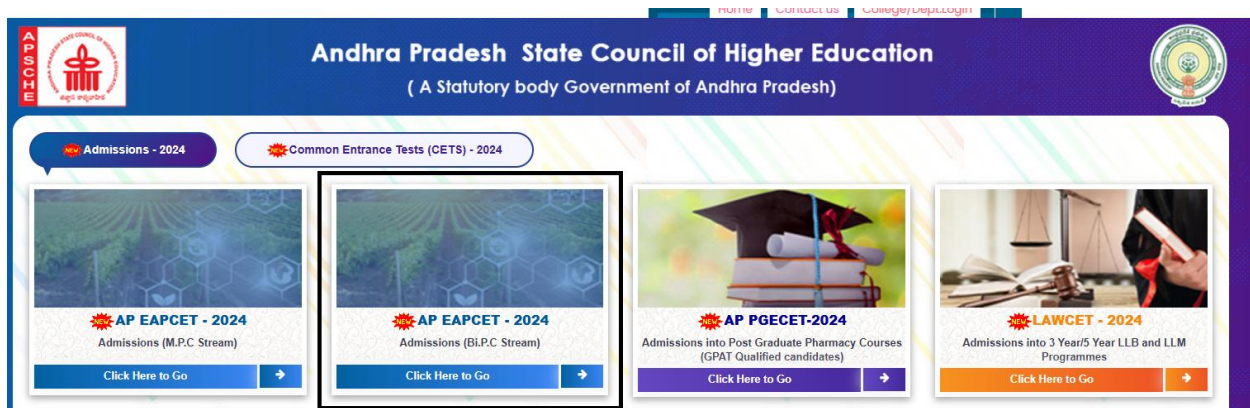


## Registration/Fee Payment:

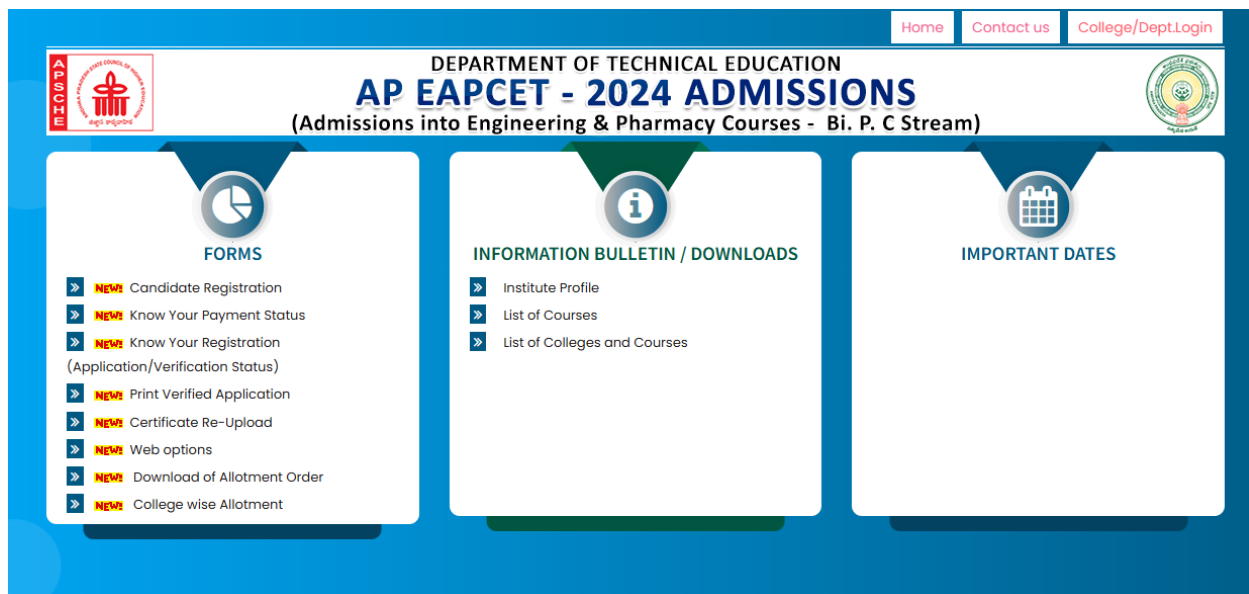
Click the below mentioned link to access the admissions portal.

Link: <https://cets.apsche.ap.gov.in/APSCH/APSCHHome.aspx>

The following screen is displayed.





Click on the arrow mark for EAPCET(BIPC) admission registration as shown in the figure above, to open the registration Page.



After clicking the registration link, the below page will be displayed to the candidate.

Home Contact us College/Dept.Login


**DEPARTMENT OF TECHNICAL EDUCATION**  
**AP EAPCET - 2024 ADMISSIONS**  
 (Admissions into Engineering & Pharmacy Courses - Bi. P. C Stream)
 

**AP EAPCET Registration**

Enter the valid hall ticket number and date of birth and click the submit button, after, the below page will be displayed to the candidate.

**AP EAPCET Registration**

All uploads must be in PDF Format  
 Registered Mobile Number and Email will be used for all future communications

**Personal Details**

<b>Name of the candidate</b>	<b>Date of Birth</b>	<b>Aadhaar No</b>	
BANDARU SATYANARAYANA	27/09/2004	XXXXXXXX2009	
<b>Gender</b>	<b>Father's Name</b>	<b>Region</b>	<b>e-Mail</b>
Male	BANDARU KONDAJI	AU	naryanasatyanarayana52
<b>Minority</b>	<b>Caste Category</b>	<b>Caste Category From</b>	<b>APSeva (Sachivalayam) / MeeSeva / Other Caste Application No*</b>
NA	BC-D	-Select Caste From-	
<b>Income*</b>	<b>MobileNo*</b>		
Not Applicable	7287860363		

**Personal Details:**

1. Personal Detail's like Name, DOB, Aadhaar number, Gender, Father's Name, Address, email ID, Mobile Number, Region, caste will be auto-populated from the entrance CET data.
2. Email can be edited by the Candidate, Proper Email should be provided by the candidate for further communication.

- For Caste, Meeseva and APSeva integrations are integrated and candidate is given provision to select the certificate issued authority (Meeseva/APSeva). By selecting the dropdown, Candidate needs to enter the certificate number. If the certificate number is not valid, candidate has to upload the caste document, which the verification officer will verify the certificate.
- Based on the Caste selection, candidate has to select the minority status and upload the necessary certificate if candidate has minority.
- Fee reimbursement Yes/No has to be selected by the candidate in the Income field which is integrated with Meeseva/APSeva. If the certificate number is not validated the candidate need to upload the proper income certificate.

### **Special category:**

Special Categories

**Person with Disability (PWD)**

**NCC**

**Sports & Games**

**Children of Armed forces Personnel (CAP)**

**Scouts & Guide**

**NOTE:** Special Categories are populated as **No** to the candidate. If the candidate wants to change the status, the candidate can edit in the edit page.

### **Educational Details:**

Educational Details

S.No	Class	School/College/Institute	Place	District
1	12th Class	GOVERNMENT JUNIOR COLLEGE	MADUGULA	Anakapalli
2	11th Class	GOVERNMENT JUNIOR COLLEGE	MADUGULA	Anakapalli
3	10th Class	ZPHS MADUGULA	MADUGULA	Anakapalli
4	9th Class	ZPHS MADUGULA	MADUGULA	Anakapalli
5	8th Class	ZPHS MADUGULA	MADUGULA	Anakapalli
6	7th Class	RCM GIRLS HIGH SCHOOL	MADUGULA	Anakapalli
7	6th Class	RCM GIRLS HIGH SCHOOL	MADUGULA	Anakapalli

- Education details will be auto-populated from the entrance CET data.



If the candidate wants to change the status, the candidate can edit in the edit page.

### Intermediate/EAPCET details:

AP EAPCET		
Hall Ticket No.	Rank	Entrance test marks
91050010081	53306.0	53.63882042972614

Intermediate/Equivalent		
Hall Ticket No.*	Board*	(%) of marks for Group subjects (BiPC)*
2202252952	BIEAP	46.33

AP EAPCET and Intermediate will be auto-populated from the entrance CET data.

### No Edit Page:

Do you want to make any changes in the above information provided ? \*

No

Select HLC of your choice for online verification of uploaded certificates \*

--select--

I do hereby declare that the information furnished in this application is true to the best of my knowledge and belief. I am aware that in the event of any information being found to be false or untrue, I shall be liable to such action by the Prescribed Authority as it may deem proper apart from penal action under Law.

Note: Though the selection of nearest HelpLine Center (HLC) is mandatory, Certificate verification for the uploaded certificates will be done by concerned authorities by online. However, any candidate needs help/support can attend the selected HLC.

Submit

If the Candidate Selects No, the candidate can select the HLC(District)and will be landed to the payment page and can make the payment.

### Edit Page:

Do you want to make any changes in the above information provided ? \*

Yes

Note: Though the selection of nearest HelpLine Center (HLC) is mandatory, Certificate verification for the uploaded certificates will be done by concerned authorities by online. However, any candidate needs help/support can attend the selected HLC.

Submit

If the candidate selects Yes and click on the submit button, the candidate will be landed to the edit page and can change the details name, father's name, education detail's, special category etc.

**Edit for personal details:**

The screenshot shows the 'AP EAPCET Registration Edit Form' with a blue header. Below the header, there are instructions: 'All uploads to be uploaded in the PDF format only', 'Registered Mobile Number and Email will be used for all future communications', and 'Any changes made at the time of registration will be affected after confirmation of the Verification officer.' The form is titled 'Personal Details' and contains several input fields: Aadhar No (488729182009), Gender (Male), Date of Birth (27/09/2004), e-Mail (narayanasatyanarayana52), MobileNo\* (7287860363), Caste Category (SC), and Region (AU). A section for editing candidate details is highlighted with a black border and contains three rows of dropdown menus and text boxes. The first row is for the candidate's name, with a dropdown set to 'NO' and a text box containing 'BANDARU SATYANARAYANA'. The second row is for the father's name, with a dropdown set to 'NO' and a text box containing 'BANDARU KONDAJI'. The third row is for minority status, with a dropdown set to 'NO' and an empty text box. A large black arrow points to the right from the highlighted section.

Candidate details like Name, Father Name, can be edited by uploading the SSC certificate as proof.

Minority can be edit by uploading Minority Meeseva Number.

**Special categories in Edit Page:**

The screenshot shows the 'Special Categories' section of the form. It contains four dropdown menus: 'Person with Disability (PWD)' set to 'NO', 'NCC' set to 'NO' with a dropdown menu open showing options '--Select--', 'YES', and 'NO' (highlighted in blue), 'Sports & Games' set to 'NO', and 'Children of Armed forces Personnel (CAP)' set to 'NO'. A large black arrow points to the right from the NCC dropdown menu.

Special Categories are displayed as **No** in the registration page. Those special categories can be edited in the edit page by selecting the drop down and uploading the valid certificate.

**Educational Details in Edit Page:**

Educational Details from Inter or its Equivalent to 6<sup>th</sup> class are displayed. If the candidate needs to edit the details of the particular class, the candidate can click on the check box and edit, upload the document. After editing the details, candidate needs to click on the 'Get Region' to get the local area.

If the region is AU/SVU, Candidate can move to the next page, If the region is OU, Candidate should select the drop down that he/she has local area certificate received from Meeseva.

If the candidate has certificate, the candidate can upload and select the districts in which he is local.

If the candidate selects No, the candidate is considered as OU and can move further.

If the region is NL(Non-Local), the candidate should upload the 10 years residence proof to get eligible for registrations.

Institute	Place	District
	MADUGULA	Anakapalli
2	11th Class	GOVERNMENT JUNIOR COLLEGE
3	10th Class	ZPHS MADUGULA
4	9th Class	ZPHS MADUGULA
5	8th Class	ZPHS MADUGULA
6	7th Class	RCM GIRLS HIGH SCHOOL
7	6th Class	RCM GIRLS HIGH SCHOOL

Figure 11: Region

After editing the application, the candidate and the HLC(District) can move for the payment screen.

NOTE: If the candidate selects any of the special categories, the HLC is Vijayawada Government Polytechnic College by default.

DEPARTMENT OF TECHNICAL EDUCATION  
**AP EAPCET - 2024 ADMISSIONS**  
 (Admissions into Engineering & Pharmacy Courses - Bi. P. C Stream)

**AP EAPCET Registration Form**

Grievance Registered Successfully

AP EAPCET Hall Ticket\* 91050010081  
 Aadhar Number\* XXXXXXXX2009  
 Name of the Candidate\* BANDARU SATYANARAYANA

Mobile Number\* 7287860363  
 Caste Category\* SC  
 Person with Disability (PWD)\* NO

Amount (in Rs.)\* 600.0  
 HLC\* GOVERNMENT POLYTECHNIC, ANANTHAPUR

Payment Mode\*  
 Debit Card  
 Credit Card  
 Net Banking (SBI)  
 Net Banking (ICICI)  
 Net Banking (HDFC)  
 Net Banking (Others)  
 Net Banking (Paytm)

PAY

Figure12: Payment Screen

If the Payment is done, the registration has been completed and the candidate is eligible for further steps.

If the Payment is failed, the candidate has to repay the amount and the amount will be refunded as per bank norms if the money is debited.

### **Re-uploading:**

If candidate certificates are uploaded with wrong certificates or blurred certificates, then a message or mail will be sent to the candidate to re-upload.

⇒ Candidate shall enter EAPCET Hall ticket Number & Date of Birth and click on Proceed to certificate re-upload button. And after an OTP will be received on the candidates' mobile, candidate enter the OTP in the web page.

The following screen will be displayed where the candidate Re-upload page.

The screenshot shows the 'AP EAPCET Reupload Form' interface. At the top, there is a header for the 'DEPARTMENT OF TECHNICAL EDUCATION' with the title 'AP EAPCET - 2024 ADMISSIONS' and the subtitle '(Admissions into Engineering & Pharmacy Courses - Bi. P. C Stream)'. The form itself has a blue header bar with the text 'AP EAPCET Reupload Form'. Below this, there are two input fields: 'AP EAPCET Hall Ticket\*' and 'Date Of Birth\*'. The 'Hall Ticket' field contains the text 'Hall Ticket' and the 'Date Of Birth' field contains the placeholder 'DD/MM/YYYY'. To the right of these fields is a blue 'SUBMIT' button. A black arrow points to the 'SUBMIT' button, and another black arrow points to the 'Date Of Birth' field. Below the form, there is a small black arrow pointing upwards.

**Note:** After candidate application verified by the verification officer, only registered and eligible applicant's can participate in the web options selection process in AP EAPCET.

### **Web options:**

⇒ After Candidate enters in the web option link enter **EAPCET Hall ticket number and date of birth.**  
⇒ And after an **OTP** will be received on the candidates' mobile, candidate enter the OTP in the web page.

DEPARTMENT OF TECHNICAL EDUCATION  
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**Web Option Selection**

Important Note:

1. All the candidates are instructed to check the details in "Print Verified Application" link before proceeding for option entry. If changes are required, attend at selected HLCs to make changes; then proceed for option entry. If no changes are required, they can directly proceed for option entry by clicking "Web options" link. Once the options are exercised, data cannot be modified.
2. Candidates save the options and revisit web option page to add/modify the options or to change the order of sequence before the last date.
3. Data once frozen will not be given for edit under any circumstances.
4. If the exercised options are saved and not frozen, last saved options will be considered for allotment of seats.

AP EAPCET Hall Ticket No\*

Date Of Birth\*

**SUBMIT**

**Provisional allotment order (Seat allotment):**

- ⇒ After Candidate enter in the allotment link EAPCET Hall ticket and date of birth. (Seats are allotted based on candidate eligibility)

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**Allotment Order**

AP EAPCET Hall Ticket\*

Date Of Birth\*

**Submit**

**College wise allotment:**

	<p>DEPARTMENT OF TECHNICAL EDUCATION <b>AP EAPCET - 2024 ADMISSIONS</b> (Admissions into Engineering &amp; Pharmacy Courses - Bi. P. C Stream)</p>			
<p>College wise Allotment</p>				
College Name	<input type="text" value="--Select--"/>	Course Name	<input type="text" value="--Select--"/>	<input type="button" value="SUBMIT"/>

↑

